

A meeting of the Parish Council took place on Monday, 12<sup>th</sup> September 2016 at 7.00pm in Eyke Village Hall.

**Present:** Cllr Fleming, in the chair, Cllr Abu-Hejleh, Cllr Cushing, Cllr Stangoe, Cllr Whitmore, the clerk and at 8.00pm Cllr Andrew Reid, SCC.

**Apologies:** Cllr Clayton.

*There were no Declarations of Interest.*

**Resignation of Cllr Evans.** It was with regret that the Parish Council accepted the resignation for personal reasons of Cllr Evans. The clerk will express the Council's thanks to him for what he has achieved, particularly in relation to the village hall, during his time in office. As no requests for an election have been received by SCDC, the Parish Council can now go ahead and co-opt a new councillor. It was agreed to include this in the Parish Council article for the next *Inside Eyke*.

**Minutes:** Those of 11<sup>th</sup> July 2016, having been previously circulated, were taken as read, agreed and signed as a correct record.

**Matters Arising:**

1. Village Hall. Mr Fisher has had an asbestos management survey prepared, of which the clerk will receive a copy. Cllr Evans passed all the village hall papers back to the clerk, who has now established contact with Luke Cain, from Marshall Hatchick, who will be carrying out the necessary legal work. Information is still awaited regarding the final trustee, John Fleming. Mrs Magennis is following this up with the church in Ireland where he was buried.
2. FOES will not use the rec this year, but would like to have a firework display there next year. They have assured the Parish Council that they have all the necessary insurances in place.
3. Cllr Cushing has replaced the vandalised sign at the playground. Hudson Signs provided the fixings free of charge. The clerk will send them an e mail note of thanks.
4. Information is still awaited on a possible 20mph limit in the village. Cllr Reid has approached David Chenery about this.

*There was no adjournment for a parish forum.*

**Reports:**

1. Cllr Andrew Reid SCC. This had been previously circulated, and was taken as read.
2. Police. Minutes of the last two ASB Tasking Meetings were available. The next will be on 13<sup>th</sup> October at 10.30am at Woodbridge Police Station. There will be a Suffolk PCC and Chief Constable Public Meeting on Monday, 7<sup>th</sup> November at 6.30pm at Woodbridge Town Football Club. There is no need to book, and this is a chance to find out more about policing in the county.

**Other Matters:**

1. East Suffolk Travellers' Association. ESTA is inviting its members to have input into how the organisation can work more beneficially with local residents to address issues of public bus and train transport. The clerk will incorporate this into the article for *Inside Eyke*. Cllr Stangoe mentioned the problem of reading the bus timetable, which is positioned too high to see comfortably.
2. Community Action Suffolk. Free membership is available, and it was agreed to try it out.
3. Annual Agreement to occupy the village green. The clerk will sign and return this as usual. Sir Michael Bunbury has noted that that the trees particularly to the north east are overgrown. The clerk will contact Mr and Mrs Rabson, as this hedge forms part of their boundary.
4. The clerk will contact Mr Hassan, as usual at this time of year, to ask him to cut the car park hedge, and reduce the height a little. Cllr Whitmore has already cut the entrance area a little, to improve visibility. It was agreed that he would also cut back some of the lower branches of the oak tree in the corner. Cllr Fleming will drop off some planings for hole filling, although at the moment these are not too bad.

**Finance:**

1. Cheques agreed: Clerk's salary, 2<sup>nd</sup> quarter: £432.36; HMRC second quarter: £108.00; BDO LLP, audit fee: £240.00; The Poppy Appeal, wreath for Remembrance Sunday: £17.00.
2. Account balances at 31.8.16: Community Current Account: £10,356.57; Base Rate Reward Account: £6491.45. Payments out since the last meeting: £1240.36. A donation of £174.30 towards the playground has been received from Eyke School. The clerk will send a note of thanks. £5.51 interest has been

received into the Base Rate Reward Account.

3. The clerk continues in discussion with Helen Johnson from SCDC over the payment of two Community Grants in respect of the playground. They believe that the first, for £1234 was paid in May, but the clerk can find no trace of it at present. The other, for £2000 they agree is at present unpaid.
4. The clerk was confirmed as Responsible Financial Officer.
5. Conclusion of Audit. The Annual Return was approved and accepted. Two items were drawn to the Parish Council's attention. One was a minor error on the annual return, where the value in Box 8 should be the same as Box 7. The bank reconciliation confirms that the reconciled balance agrees with Box 7, and in future the parish council must ensure that this is so on the return, as the parish council operates on a receipts and payments basis. The second matter is for consideration, and there is no statutory obligation to act on it. The matter concerns the parish council meeting its responsibility as a trustee. This box was not ticked, and refers to the recreation ground. This was clearly an oversight and will be amended next year.

**To receive items for information:**

1. OneSuffolk is being transferred from management by Suffolk County Council to Community Action Suffolk and a charge will be introduced. The clerk will check with Alan Comber about this.
2. Cllr Whitmore reported that a small amount of brick and concrete rubble had been tipped on the rec some weeks ago, which could be used to fill holes, and which he will deal with, with Cllr Fleming's help if necessary. He has repaired damage to the fence again, and although there is litter, it is manageable. Cllr Fleming thanked him on the parish council's behalf.

When Cllr Reid arrived, he dealt with the following:

1. There will be a speed test in Eyke Street in the near future.
2. The hedge around the gates at the Woodbridge end of the village need cutting back to make them more visible, particularly the one on the school side. The clerk will contact the landowners (Mrs Smith, Mr Robinson), to ask if they could arrange this. She will also inform David Chenery of this.
3. There will be a meeting on Wednesday, 14<sup>th</sup> September at 6.15pm at Orford Town Hall about public transport. This will be attended by C.A.T.S. (Coastal Accessible Transport Service) and by SCC, and will attempt to explain the new/ revised bus service.

Having thanked Cllr Reid for fitting the meeting into his busy schedule, the meeting closed at 8.05pm.

Next meeting: 14<sup>th</sup> November 2016. 7.00pm, Eyke Village Hall.