

Eyke Parish Council

Next Meeting: 7pm Monday 25th March 2024

Venue: Eyke Village Hall

Agenda

Apologies

Declaration of Interest

Adjournment for Parish Forum

Minutes: Meeting 15th January 2024

Matters Arising:

- I. Responsible Finance Officer (RFO) Update & Job Description for approval A/Clerk
- II. Assistant Clerk Update & Job Description for approval- A/Clerk
- III. Acting Clerk – Review of Position - Chairman
- IV. PFTPC Wed 17/01/2024 @ East Suffolk Offices - Meeting Report Cllrs Smith & Cushing
- V. ESPA Conference Sat 17/02/2024 ' Grundisburgh- Meeting Report. Cllrs Smith – Cushing
- VI. Recreation Ground Height Barrier Signing - Proposal & Costs Estimate. Cllr Smith
- VII. Church Lane & Eyke School Car Park Repairs - Proposal & Cost Estimate. Cllr Smith
- VIII. Joint Parishes Transport Initiative (JPTI) arranged by East Suffolk at Bentwaters on the 8th March 2024- Verbal Report regarding the traffic situation and development in this area
Cllrs Cushing-Smith
- IX. Lottery Funding – EVH Cllr Clark
- X. Planning Update – A/Clerk
- XI. Charity Commission Submissions – A/Clerk

Reports:

Cllr Andrew Reid Suffolk County Council

Cllr James Mallinder East Suffolk Council

Other Matters:

- I. Email Breach & GDPR - Report & Agree Actions A/Clerk
- II. Data Protection and Information Management Policy for adoption - Report A/Clerk
- III. Email Policy for adoption - Report A/Clerk
- IV. Quarterly Playground Report – Maintenance Issues. Cllr Smith- A/Clerk
- V. Sizewell 'C' Forum Opportunities and Notes – Cllr Smith
- VI. Approve Action -Assistant Clerk - to investigate the amalgamation of all Eyke PC surface maintenance, grass and hedge cutting requirements by obtaining 3 quotes for a combined contract to be let and report to next meeting in May.

Budget & Financial Matters:

Draft Budget 2024/25 – Recommendations RFO-A/Clerk

Reserve Allocations 2024/25- Recommendations RFO-A/Clerk

Account Balances @1.3.24

Community Current Account £6954.16

Reserve Account £8685.59

Premium Account £119.88

Parish Bequest from Kay Lucas of £500 -RFO

Cheques to be Agreed

Actions: Signatories

Any Other Business

Date of Next Meeting: Annual Parish Meeting - 7pm 13th May 2024